

Enforcement Case Manager/Investigator I

We are looking for a self-motivated and results-oriented applicant who is dedicated to making a significant impact on the lives of children and their families.



Wayne County
CSEA

Benefits to joining our team:

- Pay range \$17.65 to \$22.06 an hour
- Full-time employment
- Impressive benefit package:
 - ❖ Health, vision, dental & life insurance, public retirement
- 11 paid holidays
- Vacation leave
- 15 paid sick leave days/year
- Employee Assistance & Wellness Programs
- Healthy Work Life Balance
- Hybrid remote work possibility after completion of probationary period

Position Responsibilities:

The Enforcement Case Manager/Investigator I manages family child and medical support cases in accordance with federal, state and local laws and procedures. Provides information and assistance to customers, courts, employers, financial institutions, etc. Performs research to determine solutions in customers' cases. Processes and maintains documentation for family support cases.

Minimum Qualifications:

Must be at least 18 years of age. Must possess a high school diploma, GED or equivalent. Applicants must pass FBI/BCI background check prior to employment. Previous child support or ODJFS experience preferred.

How to apply:

- Email cover letter, resume, and county application to Nathan.Franck@jfs.ohio.gov or
- Mail or deliver cover letter, resume, and application to Nate Franck, Asst. Director, at 428 W. Liberty St, Suite 11, Wooster OH 44691
- County application can be downloaded at <https://www.wayneohio.org/employment-opportunities/>

Wayne County Child Support Enforcement Agency (CSEA) is an Equal Opportunity Employer. Reasonable accommodation is available to all employees and applicants.

**Position is open until filled with priority consideration given to applications received by
Monday, February 3, 2025.**

Date posted: January 15, 2025



SCAN ME

We're Hiring!