



WAYNE COUNTY COMMISSIONERS

Dave McMillen ★ Jonathan Hofstetter ★ Ron Amstutz

JOB OPENING

Director of Emergency Management

Job Stability! ● Great Benefits! ● Great Retirement System! ● Great Team!

Do you have the education, skills, and experience to keep a community safe and respond to safety/hazard events? Would you like to work for a place that serves the public, has job stability, great benefits and a great retirement system? Would you like to have 11 paid holidays per year, ample sick leave and vacation leave (and unused leave rolls over to the next year)? If so, Wayne County is the place! The Wayne County Commissioners are currently accepting employment applications for the full-time position Emergency Management Director.

DUTIES INCLUDE, BUT ARE NOT LIMITED TO:

- COUNTY DISASTER AND PREPAREDNESS - Disaster preparedness programs, continuity of operations plans, recovery planning, emergency exercise programs and recovery activities, school emergency exercises, hazard mitigation actions, all-hazards emergency operation plan, training programs on public safety, emergency preparedness, etc.
- AGENCY COORDINATION – Public safety radio operators' group, radio systems and towers, Emergency Operations Center, County emergency notification system, awareness and educational presentations, public safety interoperable communications, communications equipment.
- GRANTS - Seek and apply for grants and maintain grant-purchased equipment.
- SITUATIONAL AWARENESS AND INFORMATION SHARING (to local response partners) – and participate in appropriate briefings and/or meetings in such capacity.
- EMERGENCY RESPONSE – HAZMAT spills and other environmental hazards, State Emergency Operations Center coordination, damage assessments after storms or any incidents impacting life and property in Wayne County, support to local agencies.
- AGENCY MANAGEMENT – Supervision of agency personnel, agency budget.

PREFERRED: Bachelor's Degree in Emergency Management, Public Administration, or comparable degree, plus 3-5 years of experience in emergency management, public safety, or equivalent. Successful candidate will need to complete all courses required by the Ohio Emergency Management Agency.

Applicants must submit a required employment application (downloadable from <http://www.wayneohio.org/employment-opportunities>) by emailing it to waynecountyhr@wayneohio.org or dropping it off at the Wayne County Commissioners' Office, 428 West Liberty Street, Wooster, Ohio 44691, Attn: Katie Dailey. Questions? Call 330-287-5497.

Posted 11/21/24 – Deadline 12/11/24
Wayne County is an Equal Opportunity Employer