

APPLICATION #:

[Empty box for Application #]

TYPE:  Split  Annexation

RePlat/ReNumber

# of NEW LOTS: \_\_\_\_\_ FEE: \$ \_\_\_\_\_ DATE PAID: \_\_\_\_\_ RECEIPT #: \_\_\_\_\_

WAYNE COUNTY TRC  
(Technical Review Committee)

BUILDING CODE	CITY	ENGINEERING	HEALTH	MAP OFFICE	ODOT	SWCD	PLANNING	ZONING

**LOCATION INFORMATION: Please have the site staked at the time of submission and Application fee must be paid before being placed on the TRC agenda.**

TOWNSHIP:	House Number:	Original Parcel Size:
SECTION:	Road Name:	No. of Lots:
QUARTER:		
FIRE DISTRICT:	County or Township Rd #:	Acreage of Proposed Lot(s):
ASA/CONSERVATION EASEMENT:	Adjacent House Numbers:	Frontage of Proposed Lot(s):
<b>APPLICANT:</b>	<b>OWNER NAME:</b>	<b>SURVEYOR NAME:</b>
Address:	Address:	Address:
Phone:	Phone:	Phone:
Email:	Email:	Email:

**BRIEFLY DESCRIBE WHAT YOU ARE PROPOSING (Attach separate sheet if necessary):**

[Large empty box for describing the proposal]

**MAJOR SUBDIVISION NAME\*:**

I certify that all information contained in this application and its supplements are true and correct and authorize access to the property for review purposes.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

*AGENT/APPLICANT/OWNER*

TRC REVIEWING DEPARTMENTS		
<i>County Administration Building, 428 W. Liberty St. Wooster, OH 44691, unless otherwise noted</i>		
Planning Department Phone: (330) 287-5423 <a href="mailto:jkipper@wayneohio.org">jkipper@wayneohio.org</a>	Tax Map Department Phone: (330) 287-5495 <a href="mailto:mapoffice@co.wayne.oh.us">mapoffice@co.wayne.oh.us</a>	
Health Department Phone: (330) 264-2426 <a href="mailto:vanderson@wayne-health.org">vanderson@wayne-health.org</a>	Soil & Water Conservation District Phone: (330) 263-4491 <a href="mailto:rkastner@wayneoh.org">rkastner@wayneoh.org</a>	County Engineer's Office 3151 W. Old Lincoln Way, Wooster, OH 44691, Phone: (330) 287-5500 <a href="mailto:adj@wayne-county-engineer.com">adj@wayne-county-engineer.com</a>

### SUBMITTAL REQUIREMENTS

*The following information is required for the initial review and is not meant to imply that other information or data may not be required by the review department. During the review, additional information or requirements specific to this application may become necessary.*

**1. Complete Application**

**2. Required Application Attachments:**

- Tax Map of Property (Tax Map Department)
- Sketch of Proposal (On Tax Map)
- Aerial with 2' Contours (Planning or Auditor)
- Soil Map (Wayne SWCD)
- Floodplain Map & Panel (Planning)

**3. Additional Attachments (If applicable):**

- Common Access Drive Agreement
- Covenant & Restrictions
- EPA Report (Over 9 Lots)
- Water Availability Report
- Easements
- Aerial of Proposal (for Variances, CADs & Majors)

**Once you have completed Steps 1 - 3, submit the original application with the required attachments (collated & stapled) or via a pdf to the Planning Department**

### TRC APPLICATION FEES+

*Other departmental review fees such as Health, Recorder & Auditor may apply*

*+PER THE WAYNE COUNTY SUBDIVISION REGULATIONS, SECTION 1.3 (c)*

All applicable planning fees **shall** be paid in full at the time of submittal of an application. Application packages shall be considered to be incomplete and will not be approved for placement on an agenda or otherwise processed, until the required fees are paid in full.

	MINOR (1-5 Lots)	Access Mgmt	MAJOR (6 or more)
One Lot:	\$100	\$100	Conceptual
Two Lots:	\$180	\$150	1-20 Lots: \$10 per Lot (\$150 maximum)
Three Lots:	\$240	\$200	21-50 Lots: \$ 8 per Lot (\$300 maximum)
Four Lots:	\$280	\$250	51 + Lots: \$ 6 per Lot (\$600 maximum)
Five Lots:	\$300	\$300	Preliminary: \$1000 + \$50 per lot
CHI TWP review:	\$25	See above	Final: \$1,000 + \$10 per Lot
Annexation:	\$ 25 per Lot		Final (No streets or improvements): \$100 + \$10 per Lot
<b>Administrative Waiver/Staff Discretion: \$100</b>			

Please make checks payable to the Wayne County Planning Department at 428 West Liberty Street, Wooster OH 44691

COMMON ACCESS DRIVE*	RESUBMIT/EXTENSION*
TRC Initial Review: \$250	Minor: \$150
Post-Approval Reviews & Inspections: \$750	Major: \$300
TOTAL: \$1,000	CAD: \$225