

LEGAL NOTICE

The Board of County Commissioners of Wayne County, Ohio, is advertising Requests for Proposal to provide government procurement card services to the Wayne County Commissioners. Requests for Proposal will be accepted from interested financial institutions until **2:00 PM, local time, on Tuesday, December 14, 2021.**

This legal notice is posted on the Board's website and may be viewed at the following address: www.wayneohio.org/more/commissioners/legal-notices. Copies of the full Request for Proposals are available at the Board's office, located at 428 W. Liberty Street, Lower Level, Wooster, Ohio 44691. Copies may also be obtained electronically by emailing Amanda Stock at astock@wayneohio.org. Interested firms are responsible for ensuring that emails are successfully sent and received.

Interested firms must submit responses to the Request for Proposals in accordance with the requirements contained therein. Bidders shall submit in a sealed envelope that is clearly marked: **BID FOR RFP: Procurement Cards** either a) one (1) original and two (2) copy of their Proposal or b) a complete copy of the Proposal on a USB in Microsoft Office (Word, Excel, or Project) 2003 or higher format and/or PDF format as appropriate. The Board takes no responsibility for damaged or unreadable USB submissions. The outside of the sealed envelope shall also include the name and address of the firm. If a Request for Proposals is submitted by mail, the sealed envelope containing the bid proposal must be enclosed in an outer envelope addressed to the Board and designated as a bid for the project.

Any bid not received at or before **2:00 p.m. local time on Tuesday, December 14, 2021** will be disqualified. Shortly after the deadline for the submission, any Request for Proposals received on time will be publicly opened and read aloud. The Meeting Room on the Upper Level of the Wayne County Administration Building, 428 West Liberty Street, Wooster, Ohio 44691.

Responding firms will be evaluated and ranked in accordance with Section 301.29 of the Ohio Revised Code, all other relevant provisions, and all relevant provisions contained in the Request for Proposal. The Board reserves the right to reject any and all submissions, to waive any and all defects, and to enter into contract(s) with the responding firm(s) that submit(s) the Request(s) of Proposal deemed most beneficial to Wayne County.

By order of the Board of County Commissioners of Wayne County, Ohio
Patrick C. Herron, County Administrator

Advertise Daily Record: 11/12/2021