WAYNE COUNTY BUILDING DEPARTMENT  
330 287 5525 FAX 330 287 5649

INSPECTION MUST BE REQUESTED ONE DAY PRIOR TO DATE OF INSPECTION
PLEASE USE PERMIT # & ADDRESS WHEN REQUESTING AN INSPECTION

FOLLOWING IS A LIST OF THE REQUIRED INSPECTIONS. ADDITIONAL INSPECTIONS MAY BE REQUIRED AS DEEMED NECESSARY BY THE BUILDING OFFICIAL TO ASSURE COMPLIANCE WITH THE OHIO BUILDING CODE.

FOOTER INSPECTION  Excavations for footings complete, forms in place, any required reinforcing steel is in place, but before concrete is placed.

FOUNDATION INSPECTION  After wall or foundation is complete. Pilasters or rods and concrete for re-enforcing of wall is completed, and foundation coating, tile, gravel and anchor bolts are installed before backfilling. Foundation inspection is omitted for pole construction.

TEMPORARY SERVICE  Pole is set. Service on Pole with all weatherproof equipment. 8 foot ground stake installed.

UNDER-FLOOR PLUMBING INSPECTION  Must be completed before concrete slab/under-floor inspection. Contact the Wayne County Health Department 330-284-2426.

UNDER-FLOOR ELECTRICAL INSPECTION  All circuit wires, boxes and raceways properly supported must be complete. Must be completed before concrete slab/under-floor inspection.

CONCRETE SLAB/UNDER FLOOR INSPECTION  In slab or under-floor reinforcing steel is installed, under-floor heating and insulation is installed. Under-floor electric and plumbing inspection must be approved prior to concrete slab/under-floor inspection.

ROUGH IN ELECTRIC  All circuit wires and boxes are installed. All splicing connections complete. Ground wires to all circuits to be twisted and mechanically connected. All wires stapled. No devices in boxes. Rough-in electric must be completed and approved prior to frame inspection.

ROUGH PLUMBING  Must be completed before frame inspection. Contact the Health Dept. 330-284-2426.

FRAME INSPECTION  To be made after roof, all framing, bracing vents, chimney, Rough Heating, Rough Electric, and Rough Plumbing are completed, but before any framework is covered. Frame Inspection is omitted when no insulation or interior finish is applied.

INSULATION  All insulation to be installed (unless blown in) and clearly marked with R-value. Verification of efficiency of HVAC and water heating equipment.

SERVICE INSPECTION  The service is ready for the Power Company to connect to the weather head. All equipment to be mounted and connections tightened. All aluminum connections are to have anti-corrosive paste. Underground lateral complete if contractor/owner installed.

FIRE RATED OR SHEAR ASSEMBLY INSPECTION  Lath or gypsum board is in place, but before any plastering is applied or before gypsum board joints and fasteners are taped and finished.

FIRE RATED ASSEMBLY PENETRATIONS INSPECTION  Joints and penetrations are fire assemblies to have listed fire stopping materials installed and remain unconcealed until approved.

FINAL SEPTIC & FINAL PLUMBING  Contact the Wayne County Health Department 330-284-2426. Final plumbing must be performed prior to final electric & final building inspection.

FINAL ELECTRIC  All electric devices and appliances must be installed. This inspection needs to be completed and approved prior to a final building inspection.

FINAL BUILDING  Finish work is completed. This includes diffuser, grills and appliances. The following must be completed: Stair Handrails, Roof Gutters, Downspouts, Underground Propane & Smoke Detectors, Steps, Landings, and Guardrails.

CERTIFICATE OF OCCUPANCY  This will be issued by the Building Department upon documentation that all of the above inspections have been approved and all fees and administrative penalties have been paid.

**REINSPECTION FEE**

**RE-INSPECTION THAT IS REQUIRED ON INCOMPLETE OR NEGLECTFUL WORK MAY BE CHARGED A FEE OF $20.00**

The approval of plans or drawings and specifications or date is in valid if construction, erection, alteration, or other work upon the building has not commenced within twelve months of the approval of the plans or drawings and specifications or as provided in the Ohio Building Code Section 105.5

AS THE UNDERSIGNED: I am aware of the above information of when to call for inspection and will not occupy the building for other than construction purposes until and approved FINAL BUILDING INSPECTION has been issued.

OWNER OR OWNER'S AUTHORIZED REPRESENTATIVE

ADDRESS OF CONSTRUCTION  DATE

WHITE & YELLOW COPY: OWNER/CONTRACTOR  PINK COPY: BLDG. DEPT.