

WAYNE COUNTY TRC (Technical Review Committee)

BUILDING CODE	CITY	ENGINEERING	HEALTH	MAP OFFICE	ODOT	SWCD	PLANNING	ZONING

LOCATION INFORMATION: Please stake by the Monday after submittal		
TOWNSHIP:	House Number:	Original Parcel Size:
SECTION:	Road Name:	No. of Lots:
QUARTER:		
ZONING:	Adjacent House Numbers:	Acreage of Proposed Lot(s):
APPLICANT / AGENT NAME:	OWNER NAME:	SURVEYOR NAME:
Address:	Address:	Address:
Phone:	Phone:	Phone:
Email:	Email:	Email:
Fax:	Fax:	Fax:
BRIEFLY DESCRIBE WHAT YOU ARE PROPOSING (Attach separate sheet if necessary):		
MAJOR SUBDIVISION NAME*:		
*Applicants shall post a NOTICE OF DEVELOPMENT as required in Sec. 204.08(A)(4)		

I certify that all information contained in this application and its supplements are true and correct and authorize access to the property for review purposes. *(Original Signature – Blue Ink Only)*

SIGNATURE: _____ **DATE:** _____

AGENT/APPLICANT/OWNER

SUBMITTAL REQUIREMENTS	
<i>The following information is required for the initial review and is not meant to imply that other information or data may not be required by the review department. During the review, additional information or requirements specific to this application may become necessary.</i>	
1. Complete Application	
2. Required attachments to the application: Tax map of property (Tax Map Department) Sketch of Proposal (on tax map) Aerial with 2' contours (Planning or Auditor) Soil Map (Wayne SWCD) Floodplain Map & Panel (Planning)	3. Additional attachments (If applicable): Common Access Drive Agreement Covenant & Restrictions EPA Report (Over 9 lots) Water Availability Report Easements
Once you have completed steps 1 - 3, submit the original application with the required attachments with the appropriate number of copies (collated & stapled) to the Planning Dept.:	
Minors and Large Lot Proposals - Original documents + 5 copies	
Common Access Drives, Variances or Majors - Original documents +20 copies	

TRC REVIEWING DEPARTMENTS

County Administration Building, 428 W. Liberty St. Wooster, OH 44691, unless otherwise noted

Planning Department Phone: (330) 287-5420, Fax: (330) 287-5407 bsparr@wayneohio.org	Building Department Phone: (330) 287-5525, Fax: (330) 287-5649 rzytowiecki@wayneoh.org
Health Department Phone: (330) 264-2426, Fax: (330) 262-8433 vanderson@wayne-health.org	Tax Map Department Phone: (330) 287-5495, Fax: (330) 287-5001 dgreen@wayneoh.org
Wayne Soil & Water Conservation District Phone: (330) 262-2836 rkastner@wayneoh.org	County Engineer's Office 3151 W. Old Lincoln Way, Wooster, OH 44691 Phone: (330) 287-5500, Fax: (330) 287-5520

PLANNING REVIEW FEES+

Other departmental fees such as Health, Recorder & Auditor may also apply

MINOR*	MAJOR:**
One Lot: \$100	Conceptual
Two Lots: \$180	1-20 lots: \$10 per lot (\$150 maximum)
Three Lots: \$240	21-50 lots: \$8 per lot (\$300 maximum)
Four Lots: \$280	51 + lots: \$6 per lot (\$600 maximum)
Five Lots: \$300	Preliminary: \$1,000 + \$50 per lot
3-Mile Review: \$50	Final: \$1,000 + \$10 per lot
Annexation: \$25 per lot	Final (No streets or improvements): \$100 + \$10 per lot
Administrative Waiver/Staff Discretion: \$100	One-lot Major: \$250
	3-mile Review (TRC): \$100
LARGE LOTS (5-20 ACRES)*	VARIANCE
1-6 lots: \$50 per lot (\$300 maximum)	Minor: \$250 + minor subdivision fees
7-14 lots: \$45 per lot (\$600 maximum)	Major: \$500 + major subdivision fees
15+ lots: \$40 per lot (\$2,000 maximum)	CAD: \$375 + CAD subdivision fees
COMMON ACCESS DRIVE**	RESUBMIT/EXTENSION**
TRC Initial Review: \$250	Minor: \$150
Post-Approval Reviews & Inspections: \$750	Major: \$300
TOTAL: \$1,000	CAD: \$225

*If required number of application packets is not submitted (5 plus original), there is an ADDITIONAL charge of \$25 to cover costs to prepare the additional packets.

**If required number of application packets is not submitted (20 plus original), there is an ADDITIONAL charge of \$100 to cover costs to prepare the additional packets.

+PER THE WAYNE COUNTY SUBDIVISION REGULATIONS, SECTION 201.17:

All applicable planning fees shall be paid in full at the time of submittal of an application. Application packages shall be considered to be incomplete and will not be approved for placement on an agenda or otherwise processed, until the required fees are paid in full.