



**OFFICE OF ENVIRONMENTAL SERVICES**

Steven Wolfe, Director  
428 West Liberty Street  
Wooster, Ohio 44691  
330-287-5477



**APPLICATION FOR SEWER CONNECTION PERMIT**

<b>TO:</b>	Wayne County Board of Commissioners Wooster, Ohio		
<b>CAP #:</b>		<b>DATE:</b>	
<b>SEWER PLANT:</b>		<b>PERMIT #:</b>	

I hereby authorize \_\_\_\_\_ a Licensed Sewer Builder,  
(Name of Individual or Company)  
to take out a permit in my name for a connection into the County Sewer to serve:

_____	_____	_____
(Lot # or Acreage)	(Allotment Name)	(Parcel #)
_____	_____	_____
(House #)	(Street Name)	(# of Units)

I understand that all paperwork must be completed and Sewer Permit obtained before work can begin. All other permits (Highway, Health Department, Soil & Water, Planning Department, etc.) must be obtained before Sewer Permit is issued. All connections for new construction will need to show proof of a plumbing permit from the Health Dept before the application can be approved.

I understand that the Connection Charge for a Residential property is **\$3,325** (\$3,200 Benefit Unit connection +\$125 inspection) and will need to be paid in full by cash or check before the application can be approved.

I understand that the Connection Charge for a Commercial property is \$3,200 x estimated benefit unit + \$700 inspection/blueprint review fee and will need to be paid in full by cash or check before the application can be approved. Blueprints with dimensions will be required Commercial properties before the application can be approved.

I understand that two locates will be included with the Sewer Permit fee. After the second locate, there will a \$55 charge for each additional trip.

I understand that this sewer permit will be good for three (3) months from the date it is issued.

I hereby agree to all the above and I understand and agree that the monthly service charge will start as soon as the connection is made.

_____	_____
(Owner's Signature)	(Date)
_____	_____
(Printed Name)	(Phone Number)
_____	
(Owner's Address)	



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**CONTRACTOR REQUIREMENTS FOR SEWER TAPS**

Contractor must provide:

<b>Proof of Insurance:</b> (Provide name, address, phone #, and policy # for your Insurance Company)	<b>Insurance Company:</b>	<b>Reference #1:</b>
<b>References:</b> (Provide name, address, and phone # for three references)	<b>Reference #2:</b>	<b>Reference #3:</b>

I understand that it shall be my responsibility, as the contractor, to become familiar with all applicable Federal, State, Local and other safety rules and regulations and to conduct the work at all times so as to follow those rules and regulations. I acknowledge my responsibility to contact the appropriate authorities before digging by calling 1-800-362-2764. **I UNDERSTAND THAT THIS APPLICATION FOR A SEWER CONNECTION PERMIT DOES NOT RELIEVE THE OWNER OF RESPONSIBILITY TO OBTAIN ANY FEDERAL, STATE OR LOCAL PERMITS AND ENGINEERING PLANS, IF NEEDED.**

I have read the supplemental list of contractor requirements for sewer tap-ins and agree that the construction of such sewer shall be strictly in accordance with rules and regulations of the County Sewer Department.

I agree to use approved compatible pipe connections when joining to the County Sewer. Inserta Tee and Ferguson Trench Tough Plus are the only approved connections. (Fernco, Inc. fittings are NOT accepted.)

I accept responsibility for excavation, sewer tap and lateral connection for this location for one (1) year from installation. This period will be considered "Contractor Warrantee Period." During this warrantee period, I, the contractor, will accept responsibility for final grade, lateral connection and main sewer tap.

**I agree to schedule an inspection for this tap-in with the Office of Environmental Services at least 48 hours in advance.** I understand that locates will not be performed less than 48 hours from the time of the request and inspections need to be performed between the hours of 7:00 am and 1:00 pm Monday through Thursday unless previous arrangements are made.

I, the Contractor for this project, agree with the above conditions.

\_\_\_\_\_  
(Contractor's Signature) (Date)

\_\_\_\_\_  
(Printed Name) (Phone Number)

\_\_\_\_\_  
(Company Name)



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# SUPPLEMENTAL LIST OF CONTRACTOR REQUIREMENTS

- I hereby agree that the construction and use of such sewer shall be strictly in accordance with rules and regulations of the County Sewer Department. I agree that I will be responsible for any damages or claims of any nature arising out of the construction of said connection, or the excavation thereof, and will warrant and defend the County of Wayne and Township Trustees, their officers and agents, against all such damages or claims; that I will follow all safety procedures and compliance regulations, I will furnish and maintain proper barricades and lights for the protection of the public, and that I will immediately refill land, resurface all excavations, and all settlements that occur within one year from acceptance of the work.
- Trenches will be excavated to the required line and grade of sufficient width to permit proper installation of pipe and appurtenances and thorough tamping of back fill material. All excavations will be conducted in compliance with all applicable safety rules and regulations. Soft or unsuitable material existing below the required bedding shall be removed and replaced with approved material.
- Crushed gravel, pea stone or clean back fill material shall be placed over the pipe to an elevation six (6) inches above the top of the pipe. Care shall be taken to pack the material in under the edges of the pipe while not disturbing the pipe grade. Additional back fill shall consist of suitable material and be placed and compacted in eight (8) inch layers. No unsuitable material shall be used for back fill. Unsuitable back fill shall include: stones or rocks over six (6) inches in largest dimension, soft clay, wet or unstable material, wood, or other organic matter, frozen material, pieces of paving or concrete.
- In lawn areas, the final three (3) inches of back fill shall be clean topsoil. Under roadways or driveways, the gravel base and pavement will be replaced. The gravel base shall be crushed gravel matching the depth of the existing gravel, but in no case less than 12 inches.
- Occupants of nearby premises shall be immediately alerted to any emergency that may be created or discovered at or near such premises as a result of sewer line construction activities. Any incidents need to be reported to the owner or operator of an underground facility in the event of any break or leak on its lines or any dent, gouge, groove, or other damage to such lines or to their coating or cathodic protection, made or discovered in the course of an excavation.
- All evacuations in the roadway must be back filled at the end of each working day.
- Deviation testing is necessary when lateral boring is required with a gravity sewer line. All OSHA regulations will need to be followed for liability purposes.
- At the completion of the work, all debris and excess construction materials need to be removed and the right-of-way needs to be left clean and presentable.
- No roof water, foundation drain, cistern overflow, surface drainage, subsurface drainage, water conditioning equipment backwash, or other prohibited waste may be discharged into a connection.
- **Fernco Inc. fitting are NOT an acceptable method of connection.**
- Approved pipe connections for sewer tap-ins are:
  - Inserta Tee Lateral Connection – ADS <https://partfinder.insertatee.com>
  - Ferguson Trench Tough Plus – Ferguson <https://www.ferguson.com> Part#MUL063126 – Item #51021 – Manufacturer Part#063126
- Laterals must be no smaller than 6 inches plastic gasketed pipe. For laterals in excess of 100 feet, cleanouts will be required.