AGENDA
Wayne County Commissioners’ Regular Session of November 2, 2016

• Pledge of Allegiance to the Flag
• Call to Order & Roll Call of Commissioners Present

• Announcement of Award from the State Historic Preservation Office of the Ohio History Connection for the Exterior Restoration of the Wayne County Courthouse

• Approval of Agenda
• Approval of minutes from Regular Session held Oct. 26 and public meetings and/or hearings held Oct. 26 – Nov. 1, 2016

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<th>Resolution Title</th>
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<td>Authorization to Enter into Administrative Contract for Community Development Block Grant from the Ohio Development Services Agency</td>
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<td>2016-525</td>
<td>Authority to Accept Changes to the Wayne County Employee Benefit Manual</td>
</tr>
<tr>
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<td>2016-526</td>
<td>Approval of the Promulgation Statement for the Updated Hazardous Materials Response Plan (Hazmat)</td>
</tr>
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<td>2016-527</td>
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</tr>
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<td>2016-529</td>
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</tbody>
</table>
Resolution  
No. 2016-517

Board of Wayne County Commissioners
Ann M. Obrecht  Sue A. Smail  Scott S. Wiggam

Adopted: November 2, 2016
Subject: Approval of County Bills

It was moved by Mr. Wiggam and seconded by Mrs. Smail that the following resolution be adopted:

Computer run dated November 1, 2016 for County Bills in the amount of $222,551.50, Interagency Transaction/Payment batch #4728 & 4729 in the amount of $62,193.63, taxable travel reimbursements in the amount of $235.23 and any Then & Now Certificates, are hereby approved for payment.

As taxing authority, the Then & Now Certificates submitted as of this date for the Board of Elections, Children Services, Department of Developmental Disabilities, Soil and Water and Veterans Services are approved for processing by the Auditor.

The vote is as follows: Ann M. Obrecht yea    Sue A. Smail yea    Scott S. Wiggam yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

Diane L. Austen, Clerk
Resolution

Board of Wayne County Commissioners

Ann M. Obrecht  Sue A. Smail  Scott S. Wiggam

Adopted: November 2, 2016

Subject: Approval of County Home Bills

It was moved by Mr. Wiggam and seconded by Mrs. Smail that the following resolution be adopted:

Computer run dated November 1, 2016 for County Home Bills in the amount of $7,847.75, and any Then & Now Certificates, are hereby approved for payment.

The vote is as follows: Ann M. Obrecht yea  Sue A. Smail yea  Scott S. Wiggam yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

Diane L. Austen, Clerk
**Resolution**

**No. 2016-519**

Board of Wayne County Commissioners  
Ann M. Obrecht  Sue A. Smail  Scott S. Wiggam

**Adopted:** November 2, 2016  
**Subject:** Appropriation Transfer Approval

It was moved by Mr. Wiggam and seconded by Mrs. Smail that the following appropriation amounts be transferred by the Wayne County Auditor.

<table>
<thead>
<tr>
<th>Commissioners</th>
<th>To cover anticipated expenses</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>$1,000.00</td>
<td>From P004-P16 Transfers/Adjustments</td>
<td>351.0190.09.6100.000.000</td>
</tr>
<tr>
<td></td>
<td>To P004-P07 Contract Services (Riceland)</td>
<td>351.0190.09.5430.000.000</td>
</tr>
<tr>
<td>$130.00</td>
<td>From P000-P13 OPERS (Sewer District Fund)</td>
<td>350.0190.09.5011.000.000</td>
</tr>
<tr>
<td></td>
<td>To P000-P19 Health &amp; Life Insurance (Sewer Dist)</td>
<td>350.0190.09.5012.000.000</td>
</tr>
<tr>
<td>$100.00</td>
<td>From V201-V10 Medicare (Wellness)</td>
<td>399.0195.01.5010.000.000</td>
</tr>
<tr>
<td></td>
<td>To V000-V11 Health &amp; Life Insurance (Wellness)</td>
<td>399.0195.01.5012.000.000</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Recorder</th>
<th>To cover year end expenses of new hire replacement for a retirement</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>$2,120.00</td>
<td>From A014-A07 Medicare (Employers Share)</td>
<td>001.1910.01.5010.000.000</td>
</tr>
<tr>
<td></td>
<td>To A006-B02 Salaries-Employees</td>
<td>001.2200.01.5001.000.000</td>
</tr>
<tr>
<td>$280.00</td>
<td>From A014-A07 Medicare (Employers Share)</td>
<td>001.1910.01.5010.000.000</td>
</tr>
<tr>
<td></td>
<td>To A106-B09 OPERS (Recorder)</td>
<td>001.2200.01.5010.000.000</td>
</tr>
<tr>
<td>$30.00</td>
<td>From A014-A07 Medicare (Employers Share)</td>
<td>001.1910.01.5010.000.000</td>
</tr>
<tr>
<td></td>
<td>To A206-B02 Medicare</td>
<td>001.2200.01.5010.000.000</td>
</tr>
</tbody>
</table>

The vote is as follows: Ann M. Obrecht **yea**  Sue A. Smail **yea**  Scott S. Wiggam **yea**

**CERTIFICATE**

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

[Signature]

Diane L. Austen, Clerk
Resolution

Board of Wayne County Commissioners

Ann M. Obrecht    Sue A. Smail    Scott S. Wiggam

Adopted: November 2, 2016
Subject: Personnel Change Approval

It was moved by Mr. Wiggam and seconded by Mrs. Smail that the following resolution be adopted:

<table>
<thead>
<tr>
<th>Department</th>
<th>Name</th>
<th>Title</th>
<th>Effective Date</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Care Center</td>
<td>Karen Rodhe</td>
<td>LPN</td>
<td>11/7/16</td>
<td>Full Time - ReHire</td>
</tr>
</tbody>
</table>

The vote is as follows: Ann M. Obrecht yea    Sue A. Smail yea    Scott S. Wiggam yea

CERTIFICATE
I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

Diane L. Austen, Clerk
Resolution  
No. 2016-521

Board of Wayne County Commissioners
Ann M. Obrecht  Sue A. Smail  Scott S. Wiggam

Adopted:  November 2, 2016
Subject:  Travel Expense Approval

It was moved by Mr. Wiggam and seconded by Mrs. Smail that the following resolution be adopted:

<table>
<thead>
<tr>
<th>Dept./Person</th>
<th>Where</th>
<th>Date</th>
<th>Reg.</th>
<th>Travel</th>
<th>Travel (taxable)</th>
<th>Seminar, Conf., Mtg., etc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Airport</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Above is additional amount to cover actual expenses for travel approved by Res. 2016-450

| Care Center          |                |                 |      |        |                  |                                  |
| Melanie Wilson, D.O.N. Center | 12/6-8/16 | $399.00          |      |        |                  | Core of Knowledge for Nurses    |

| Child Support        |                |                 |      |        |                  |                                  |
| Brynn Jackson, Michael Barrett, Audrey Whims, Natalie Harper, Tara Hand, Liz Harpster | Canton | 11/4/16 | $105.00 | $15.00 | $54.00 | Attorney Networking |

| Clerks of Courts     |                |                 |      |        |                  |                                  |
| Tim Neal, Pam Studer, Ray Iannarelli | Columbus | 11/30-12/1/16 | $200.00 | $125.00 |                  | O.C.C.A. Winter Conference      |

| Common Pleas         |                |                 |      |        |                  |                                  |
| Cheryl Gerwig        | Columbus       | 11/2/16         |      | $110.00 |                  | Ohio Chief Probation Officers Association |

Above is additional amount to cover lodging/hotel for travel approved by Res. 2016-480

| Juv./Probate Court   |                |                 |      |        |                  |                                  |
| Latecia E. Wiles     | Columbus       | 10/27-28/16     | $50.00 | $272.00 |                  | 2016 Specialized Dockets Conference |

The vote is as follows: Ann M. Obrecht  yea  Sue A. Smail  yea  Scott S. Wiggam  yea

CERTIFICATE
I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

Diane L. Austen, Clerk
Resolution

Board of Wayne County Commissioners
Ann M. Obrecht    Sue A. Smail    Scott S. Wiggam

Adopted: November 2, 2016
Subject: Organizational Membership Approval

It was moved by Mrs. Smail and seconded by Mr. Wiggam that the following resolution be adopted:

<table>
<thead>
<tr>
<th>Department</th>
<th>Organization</th>
<th>Person</th>
<th>Fee/Each</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Building Codes</td>
<td>F.B.O.A. - Five County Building Officials Association</td>
<td>Russ Arters, Don Westphal, Joe Heath</td>
<td>$95.00</td>
<td>$285.00</td>
</tr>
<tr>
<td>Commissioners</td>
<td>Orrville Area Chamber of Commerce</td>
<td></td>
<td></td>
<td>$410.00</td>
</tr>
</tbody>
</table>

The vote is as follows: Ann M. Obrecht  yea    Sue A. Smail yea    Scott S. Wiggam yea

CERTIFICATE
I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

Diane L. Austen, Clerk
Resolution

Board of Wayne County Commissioners
Ann M. Obrecht  Sue A. Smail  Scott S. Wiggam

Adopted: November 2, 2016
Subject: Special Event Expense Approval

It was moved by Mr. Wiggam and seconded by Mrs. Smail that the following resolution be adopted:

<table>
<thead>
<tr>
<th>Department</th>
<th>Event</th>
<th>Date</th>
<th>Expenses Not to Exceed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Municipal Court</td>
<td>Beth Carr Retirement (Refreshments, Table Service, Gift)</td>
<td>11/21/16</td>
<td>$200.00</td>
</tr>
<tr>
<td>Recorder</td>
<td>Tana Fletcher Retirement (Refreshments, Table Service, Gift)</td>
<td>10/26/16</td>
<td>$200.00</td>
</tr>
</tbody>
</table>

The vote is as follows: Ann M. Obrecht yea  Sue A. Smail yea  Scott S. Wiggam yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

Diane L. Austen, Clerk
Resolution

Board of Wayne County Commissioners
Ann M. Obrecht    Sue A. Smail    Scott S. Wiggam

Adopted: November 2, 2016
Subject: Authorization to Enter into Administrative Contract for Community Development Block Grant from the Ohio Development Services Agency

It was moved by Mrs. Smail and seconded by Mr. Wiggam that the following resolution be adopted:

WHEREAS, Wayne County has received and accepted a Community Development Block Grant (CDBG), from the Ohio Development Services Agency (ODSA) Office of Community Development (OCD).

NOW, THEREFORE, BE IT RESOLVED by the Board of Wayne County Commissioners that the Administrative Contract with the following agency is hereby approved.

Community Action Wayne Medina Transportation $22,400
Grant No. B-F-16-1CZ-1 (5.1)

The vote is as follows: Ann M. Obrecht yea  Sue A. Smail yea  Scott S. Wiggam yea

CERTIFICATE
I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

Diane L. Austen, Clerk
Resolution

Board of Wayne County Commissioners
Ann M. Obrecht  Sue A. Smail  Scott S. Wiggam

Adopted: November 2, 2016
Subject: Authority to Accept Changes to the Wayne County Employee Benefit Manual

It was moved by Mr. Wiggam and seconded by Mrs. Smail that authorization is hereby granted to accept the attached changes to the Wayne County Employee Benefit Manual. Changes shall be effective on January 1, 2017.

The vote is as follows: Ann M. Obrecht yea  Sue A. Smail yea  Scott S. Wiggam yea

CERTIFICATE
I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

Diane L. Austen, Clerk
Resolution

Board of Wayne County Commissioners
Ann M. Obrecht    Sue A. Smail    Scott S. Wiggam

Adopted: November 2, 2016
Subject: Approval of the Promulgation Statement for the Updated Hazardous Materials Response Plan (Hazmat)

It was moved by Mrs. Smail and seconded by Mr. Wiggam that approval is hereby granted of the Promulgation Statement for the Updated Hazardous Materials Response Plan as presented by Wayne County Emergency Management and approved by the Local Emergency Planning Commission (LEPC) on September 29, 2016.

The vote is as follows: Ann M. Obrecht yea    Sue A. Smail yea    Scott S. Wiggam yea

CERTIFICATE
I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

Diane L. Austen, Clerk
Resolution

Board of Wayne County Commissioners
Ann M. Obrecht  Sue A. Smail  Scott S. Wiggam

Adopted: November 2, 2016
Subject: Approval of a Regular Annexation to the City of Wooster, Wayne County, Ohio
(2016-A3 Regular ORC 709.02)

It was moved by Mr. Wiggam and seconded by Mrs. Smail that the following resolution be adopted:

WHEREAS, on August 23, 2016, an Annexation Petition was filed with the Board of County Commissioners, Wayne County, Ohio, pursuant to RC 709.02 and entered in the journal on August 31, 2016, pursuant to Resolution No. 2016-413; and

WHEREAS, said Petition is valid in that:

1. The Petition conforms to all of the statutory requirements outlined in Chapter 709 of the Ohio Revised Code and contains all of the matters required by RC 709.02.

2. RC 709.02(C)(1) requires signatures from at least 51% of property owner(s), this Petition is signed by 100% of the owner(s) of the territory proposed to be annexed and no signature is dated more than 180 days before the date of the filing of the Petition [RC 709.02(C)(1)].

3. The Petition includes an accurate legal description of the perimeter and an accurate map or plat of the territory proposed for annexation [RC 709.02(C)(2)].

4. The Petition names Matthew A. Long to act as agent for the Petitioner(s) [RC 709.02(C)(3)].

5. The Petition includes a list of all tracts, lots, or parcels proposed to be annexed; and all tracts, lots or parcels located adjacent to the territory to be annexed or directly across the road when a road is adjacent to the territory to be annexed, including the name and mailing address of the owner of each tract, lot or parcel, and the auditor’s permanent parcel number for each tract or parcel [RC 709.02(D)];

6. Any owner that is a firm, trustee or corporation has been signed by a person authorized to sign for that entity [RC 709.02(E)];

7. The City of Wooster has complied with RC 709.03(D) by adopting Ordinance No. 2016-05 passed on 9/19/2016, which indicates what services it will provide upon annexation, and the approximate date it will provide such services; and

WHEREAS, Agent for the Petitioner(s), caused written notice of hearing to be sent to all owners of property adjacent to the property to be annexed and caused a notice of hearing to be published; and

WHEREAS, a hearing on this Petition was held by this Board on October 26, 2016, in the Commissioners’ Meeting Room, 428 W. Liberty St., Wooster, Ohio; and

WHEREAS, the record in this matter consists of the following:
a. The Annexation Petition;

b. The Notice of Petition for Annexation;

c. A certification that notice of the filing of the Petition for Annexation was served by publication and by certified mail;

d. The Ordinance or Resolution from the municipal corporation indicating the services that will be provided;

e. Digital Recording of Public Hearing and Minutes prepared by Clerk of the Board of County Commissioners approved by the Board on November 2, 2016;

f. Exhibits A-B presented by Agent for Petitioner.

WHEREAS, based upon a preponderance of the substantial, reliable and probative evidence found within the record, this Board finds that:

1. The requirements stated in 709.033(A)(1) – (3) have been met, as stated above.

2. The territory proposed to be annexed is contiguous to the City of Wooster.

3. The territory proposed to be annexed is not unreasonably large.

4. On balance, the general good of the territory proposed to be annexed will be served, and the benefits to the territory proposed to be annexed and the surrounding areas will outweigh the detriments to the territory proposed to be annexed and the surrounding area RC 709.033(A)(5).

5. No street or highway will be divided or segmented by the boundary line between a township and the municipality as to create a road maintenance problem.

IT IS HEREBY RESOLVED that the Petition for Annexation be granted.

IT IS FURTHER RESOLVED that a certified copy of this Resolution be sent to the City of Wooster, Wooster Twp. and to the Agent for the Petitioner(s); and then if no appeal is filed within 30 days, certified copies of the Petition, map, and all other papers on file, and the record of these proceedings be delivered to the City of Wooster in accordance with RC 709.033.

The vote is as follows: Ann M. Obrecht  yea    Sue A. Small  yea    Scott S. Wiggam  yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

Diane L. Austen, Clerk
Resolution
No. 2016-528
Board of Wayne County Commissioners
Ann M. Obrecht   Sue A. Smail   Scott S. Wiggam

Adopted: November 2, 2016
Subject: Approval of Tentative Agreements Between the Wayne County Sheriff and the Deputies, Sergeants and Lieutenants' Unit of the Ohio Patrolman Benevolent Association (OPBA)

It was moved by Mr. Wiggam and seconded by Mrs. Smail that approval is hereby granted of the tentative agreements between the Wayne County Sheriff and the Deputies, Sergeants and Lieutenants' Unit of the Ohio Patrolman Benevolent Association (OPBA).

The vote is as follows: Ann M. Obrecht yea   Sue A. Smail yea   Scott S. Wiggam yea

CERTIFICATE
I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

Diane L. Austen   Clerk
Resolution

No. 2016-529

Board of Wayne County Commissioners
Ann M. Obrecht    Sue A. Smail    Scott S. Wiggam

Adopted: November 2, 2016
Subject: Authority to Enter into a Memorandum of Understanding with Wayne County Emergency Management and Nexus Regarding Grant Applications

It was moved by Mrs. Smail and seconded by Mr. Wiggam that authorization is hereby granted for the President of the Board to enter into a Memorandum of Understanding with Wayne County Emerg. Mgmt. Agency and Nexus regarding grant applications.

The vote is as follows: Ann M. Obrecht  yea    Sue A. Smail  yea    Scott S. Wiggam  yea

CERTIFICATE
I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

Diane L. Austen, Clerk