

WAYNE COUNTY, OHIO
CONSTRUCTION APPLICATION FOR PERMIT (CAP)
428 West Liberty Street, Wooster, Ohio 44691
330-263-5376

Storm Water Construction (SWC) Permit Number _____

Construction Application for Permit (CAP) Number _____

Date Received: _____

Property Owner Information

Name: _____

Address, City, State & Zip Code _____

Phone: _____ E-mail: _____

Contact Person or Contractor Information

Name: _____

Address, City, State & Zip Code _____

Phone: _____ E-mail: _____

Site Information

Project Name: _____

Project Address: _____

Township: _____ Section _____ Quarter Section: _____

In 3-Mile Limit (Yes/City or No)? _____

Description of Earth Disturbing Activity/ Proposed Land Use/Purpose of CAP: _____

Total Area of Lot or Common Development (sf or Acres): _____

Total Area to be Disturbed (sf or Acres): _____

Total New Impervious Area (sf or Acres): _____

Is the proposed work adding any new bedrooms? (Yes/No) If yes, how many? _____

Will the new structure/dwelling have new plumbing? (Yes/No)

Will you be connecting to central sanitary sewer? (Yes/No) If yes, what municipality's sanitary sewer will serve the property? _____

Construction Start Date: _____ Construction End Date: _____

Project Type

- Residential
Non-Residential (e.g. Commercial, Industrial, etc.)

CAP and Floodplain Review Fee

CAP Fee _____

Floodplain Review Permit Fee _____

Total Fee _____ Receipt # _____

Initial Block: Planning Dept. _____ Health Dept. _____ County Engineer's Office _____

CAP Attachments (Check if Applicable and Attached to CAP)

Storm Water Pollution Prevention Plan (SWP3)

Permits from or Plans Required by Wayne County Entities:

Floodplain Review and/or Development Permit (Planning Department) Permit # _____

Proof of Submission for Zoning Permit (Chippewa Township)

Sanitary Sewer Permit (Environmental Services) Date Reviewed _____

Central Sanitary Sewer

Community (City or Village) Date Reviewed _____

Wayne County Date Reviewed _____

Proof of Submission for Approval of Work in County Road R-O-W or Road Use (e.g. drive pipe, yard pipe, utility installation, special hauling, etc.)

• Contact the applicable township(s) for permits required for work in the road R-O-W

Application for Onsite Sewage Treatment System (Septic) Permit (Health Department) and/or Private Water System Permit/Alteration Permit

*It is the responsibility of the owner/contractor to contact agencies outside of Wayne County

County Engineer's Office Plans

Drainage Plan and Erosion & Sedimentation Control Plan (Major Subdivision)

Waiver Requested (Disturbed area < 1 acre and new impervious area < 20,000 square feet)

SEDIMENT AND EROSION CONTROL MEASURE(S) MUST BE TAKEN. ** Check the type of control measure(s) that you will use. See Fact Sheet for further descriptions.

Seed and Mulch Disturbed Soils. Must be done within 7 days after last disturbance, or within 2 days after last disturbance if within 50 ft. of a stream. This is used for temporary and permanent soil stabilization.

Silt Fence. Installed within 7 days of clearing and grubbing, before earth disturbing activity. Protects from muddy runoff. Fence must be placed in a trench having 6"-8" of the fence buried and kept tight. Place silt fence on level ground back from slope.

Construction Site Entrance. Installed before major ground disturbance. Reduces tracking mud onto street. Use ODOT #2 stone (1.5 to 2.5 inch diameter), 14' wide, 70' long (30' long for access to an individual house lot) and 6" deep. Geotextile shall be placed over the entire area prior to placing the stone. Water bars may need to be placed to keep water from running into street.

Storm Drain Inlet Protection. Installed before earth disturbing activity. Prevents large amounts of silt from entering storm drain. Place geotextile barrier around or across storm drains.

Temporary Diversions. Installed before earth disturbing activity. Directs water from site to sediment trap.

Sediment Trap. Installed before earth disturbing activity. Stores runoff long enough for sediment to drop into trap. Used when the upslope area exceeds the silt fence capacity and for drainage areas less than 5 acres.

Leave Stream Buffers in Place. Tall vegetation (especially trees) stabilized soil along streams and slow storm water runoff. This will protect the stream from erosion.

**For applicants that receive a Storm Water Construction Permit Waiver. All other applicants shall include Sediment and Erosion Control measures in their SWP3.

Variance Requested

Items Required for Variance Review

Variance Justification

Variance Request Fee Amount _____

Receipt # _____

Date Variance Granted/Number _____

Date Variance Request Denied _____

Initial Block: Planning Dept. _____ Health Dept. _____ County Engineer's Office _____

- Storm Water Construction Permit Renewal or Transfer Requested (Current Permittees Only)**
 - Renewal or Transfer Fee Amount _____ Receipt # _____
 - Date Renewal or Transfer Granted _____ Date Renewal or Transfer Denied _____
 - Storm Water Construction Permit # _____

- Storm Water Construction Permit Amendment Requested (Current Permittees Only)**
 - Amendment Fee Amount _____ Receipt # _____
 - Date Amendment Granted _____ Date Amendment Denied _____
 - Storm Water Construction Permit # _____

Revision Submittals

Revision Number _____ Date Received _____
Revision Number _____ Date Received _____
Revision Number _____ Date Received _____

Certification

I hereby certify that I understand the provisions of the Wayne County Storm Water Management Regulations and that I accept responsibility for storm water management on the construction site during construction and, as required, after construction. I further grant the right-of-entry onto the proposed project site to the duly authorized agent(s) of Wayne County for the purpose of inspecting for compliance with the Wayne County Storm Water Management Regulations. Neither the District or its representatives, nor the landowner, will be liable for any damage to the other's property in carrying out the provisions of the agreement, unless such damage is caused by negligence or misconduct.

I certify under penalty of law that this document and all the attachments were prepared under my direction or supervision and are to the best of my knowledge and belief, true, accurate and complete.

_____	_____	_____
Applicant's Printed Name	Applicant's Signature	Date
_____	_____	_____
Application Received by SWCD	Date	

CAP Approval

_____	_____
Planning Department	Date
_____	_____
County Engineer's Office	Date
_____	_____
Health Department	Date
_____	_____
Wayne Soil and Water Conservation District, Water Management Engineer	Date
Date Waiver Granted/Number _____	Date Waiver Request Denied _____