

Elections Specialist

Elections Operations Manager

The Wayne County Board of Elections is seeking motivated and civic minded applicants for Elections Operations Manager or Elections Specialist. Full time employment with excellent benefits. Employment is at the pleasure of the Board.

Candidates must demonstrate good interpersonal skills and be able to communicate effectively and professionally in order to exchange information, including receiving assignments from the Director, Deputy Director, the Board, and the Secretary of State. Good computer skills and the flexibility in work schedule to be available to work extended hours when necessary also required.

A complete job description and employment application can be found at www.waynecountyoh.gov. Completed applications and resumes should be forwarded **no later than January 28th, 2022** via U.S. Mail **OR** electronically to:

Elections Specialist Position
Wayne County Board of Elections
200 Vanover Street, Ste. 1
Wooster, OH 44691
Email: wayne@ohiosos.gov

“Wayne County, Ohio is an Equal Opportunity Employer”