

Wayne County
BOARD OF ELECTIONS

200 Vanover Street Suite 1 Wooster, Ohio 44691
Telephone 330-287-5480 Fax 330-287-5686 www.votewayne.org
E-mail contact@votewayne.org

POSITION OPENING
Deputy Director
(Democrat)

The Wayne County Board of Elections is currently accepting employment applications for the full-time position of Deputy Director. Potential candidates **MUST** be a registered voter in Wayne County, Ohio and be affiliated with the Democratic Party.

The Deputy Director must have excellent administrative, language and interpersonal communication abilities, be able to convey and exchange information, including giving direction and assignments to Board personnel, receiving assignments and instructions from the Board and the Secretary of State (SOS) with strong organizational skills and attention to detail. The Deputy Director must be adaptable and must be able to perform in stressful and emergency situations. The Deputy Director must be able to use, interpret and apply election law terminology and language. The Deputy Director is the person in charge of daily operations of the Board of Elections in the absence of the Director.

For a complete job description and links to application forms, etc., visit www.votewayne.org.

Applicants must complete a REQUIRED employment application and submit along with your resume to the Wayne County Board of Elections, 200 Vanover Street, Wooster, OH 44691, Attn.: Julie Leathers Stahl, Director. Questions can be directed to Director Julie Leathers Stahl at 330-287-5483. Electronic submissions will be accepted at jleathers@wayneoh.org.

Deadline for submission is March 29, 2019.

Wayne County is an Equal Opportunity Employer.

Julie Leathers Stahl, Director
Elizabeth Sheets, Chairperson Charles Hardman K. William Bailey Suzanne Donohoe