



## **WAYNE COUNTY COMMUNICATIONS**

201 W. North St. Wooster, Ohio 44691  
P: (330)287-5700 F: (330)287-5707

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### **Positions Available 9-1-1 Dispatcher (full and part time)**

The Wayne County Communications Center is seeking motivated individuals that are interested in the field of 9-1-1 Communications (Dispatcher). Selected individuals will be given on the job paid training. The positions are 8 hour shifts consisting of days, afternoon and midnight which is decided by seniority bid. Dispatchers are also required to work weekends and holidays. Pay range full time \$19.72 - \$23.61 with lateral transfer possible. Benefits are Medical, dental, vision, vacation, sick leave and OPERS retirement. Part time start \$18.26 with sick time and OPERS. **Qualifications for 9-1-1 Dispatchers:**

- High school diploma or equivalency (GED)
- No felony convictions
- Required to submit to a Computerized Voice Stress Analysis (C.V.S.A)
- Criminal, traffic and employment background investigation.

#### **Job responsibilities:**

- Computer keyboarding
- Good hearing and speech
- Multitasking
- Gather pertinent information quickly and accurately
- Ability to remain calm, even-tempered and courteous during the many stressful events that may occur.
- Working with Computer Aided Dispatch System (CAD)
- Prepare and maintain records involving computer entries, receives and responds from government agencies.
- Working with local law enforcement and fire agencies.
- Demonstrates regular attendance
- Maintains required certification.

Applications will be accepted in person, mailed or emailed to: [rmccollum@wcsohio.org](mailto:rmccollum@wcsohio.org)

Wayne County Communication  
Attn: Dir. Ron McCollum  
201 W. North St.  
Wooster, Ohio 44691

Wayne County is an Equal Opportunity  
Employer