



WAYNE COUNTY COMMUNICATIONS

201 W. North St. Wooster, Ohio 44691

P: (330)287-5700 F: (330)287-5707

Positions Available 9-1-1 Dispatcher (full and part time)

The Wayne County Communications Center is seeking motivated individuals that are interested in the field of 9-1-1 Communications (Dispatcher). Selected individuals will be given on the job paid training. The positions are 8 hour shifts consisting of days, afternoon and midnight which is decided by seniority bid. Dispatchers are also required to work weekends and holidays. Pay range full time \$17.82-\$21.73 with lateral transfer possible. Benefits are Medical, dental, vision, vacation, sick leave and OPERS retirement. Part time start \$14.00 with sick time and OPERS.

Qualifications for 9-1-1 Dispatchers:

- High school diploma or equivalency (GED)
- No felony convictions
- Required to submit to a Computerized Voice Stress Analysis (C.V.S.A)
- Criminal, traffic and employment background investigation.

Job responsibilities:

- Computer keyboarding
- Good hearing and speech
- Multitasking
- Gather pertinent information quickly and accurately
- Ability to remain calm, even-tempered and courteous during the many stressful events that may occur.
- Working with Computer Aided Dispatch System (CAD)
- Prepare and maintain records involving computer entries, receives and responds from government agencies.
- Working with local law enforcement and fire agencies.
- Demonstrates regular attendance
- Maintains required certification.

Applications will be accepted in person, mailed or emailed to: rmccollum@wcsohio.org

Wayne County Communication
Attn: Dir. Ron McCollum
201 W. North St.
Wooster, Ohio 44691

Position posted 8/18/21; will remain open until filled.
Wayne County is an Equal Opportunity Employer