

WAYNE COUNTY BUILDING DEPARTMENT

Phone (330) 287-5525

Fax (330) 287-5649

RESIDENTIAL PLAN REVIEW REQUIREMENTS

TWO sets of plans need to be submitted for approval, along with a signed and dated Residential Application and Residential Required Inspection List. One set of approved plans needs to be kept on the job site; the other set will be kept in our office. Plans submitted for approval must be completed with the following items:

1. **PLOT PLAN**: Show exact placement of all building (existing and proposed) with distances marked from lot lines, buildings and set-back from the road. Show where septic and well are located with distances to existing and proposed buildings. *Please show to scale.*
2. **FOUNDATION PLANS, FLOOR PLANS, CROSS-SECTIONS**: Show the size, span and type of all wood, steel beams, columns or other structural wood and steel members. Show the size, span and direction of joists under each room. Show a cross-sectional plan of a typical wall, showing re-enforcement, insulation and rafters/trusses. *All rooms need to be labeled.*
3. **ELEVATIONS**: Show how the structure sits at ground level, with front, back and side views.
4. **2013 RESIDENTIAL CODE OF OHIO ENERGY CODE SHEET**
5. **2013 RCO INDEX SHEET FOR ELECTRIC AND MECHANICAL SYSTEMS**
6. **WAYNE COUNTY OFFICIAL ADDRESS SLIP**: Wayne County Map Office
Phone (330) 287-5495
7. **COPY OF CAP PERMIT FORM**: Wayne County Soil and Water Department
Phone (330) 262-2836

Your building permit cannot be issued until the proper approvals have been granted by the Health Department (330) 264-2426, Planning Department (330) 287-5420 and the Soil and Water Department (330) 262-2836. *All zoning and deed restrictions need to be followed.* If you are building in an area that has zoning *you need to bring your zoning permit with you when you are submitting your plans for approval.*

Additional numbers that may be of use:

Wayne County Engineers Office for culvert permits: (330)287-5500

Chippewa Township Zoning: (330)351-1050