

AGENDA

Wayne County Commissioners' Regular Session of November 2, 2016

- Pledge of Allegiance to the Flag
- Call to Order & Roll Call of Commissioners Present

- Announcement of Award from the State Historic Preservation Office of the Ohio History Connection for the Exterior Restoration of the Wayne County Courthouse

- Approval of Agenda
- Approval of minutes from Regular Session held Oct. 26 and public meetings and/or hearings held Oct. 26 – Nov. 1, 2016

Date	Res.#	Resolution Title
11/2	2016-517	Approval of County Bills
11/2	2016-518	Approval of County Home Bills
11/2	2016-519	Appropriation Transfer Approval
11/2	2016-520	Personnel Change Approval
11/2	2016-521	Travel Expense Approval
11/2	2016-522	Organizational Membership Approval
11/2	2016-523	Special Event Approval
11/2	2016-524	Authorization to Enter into Administrative Contract for Community Development Block Grant from the Ohio Development Services Agency
11/2	2016-525	Authority to Accept Changes to the Wayne County Employee Benefit Manual
11/2	2016-526	Approval of the Promulgation Statement for the Updated Hazardous Materials Response Plan (Hazmat)
11/2	2016-527	Approval of a Regular Annexation to the City of Wooster, Wayne County, Ohio (2016-A3 Regular ORC 709.02)
11/2	2016-528	Approval of Tentative Agreements Between the Wayne County Sheriff and the Deputies, Sergeants and Lieutenants' Unit of the Ohio Patrolman Benevolent Association (OPBA)
11/2	2016-529	Authority to Enter into a Memorandum of Understanding with Wayne County Emergency Management and Nexus Regarding Grant Applications

Resolution

No. 2016-517

Board of Wayne County Commissioners

Ann M. Obrecht Sue A. Smail Scott S. Wiggam

Adopted: November 2, 2016

Subject: **Approval of County Bills**

It was moved by Mr. Wiggam and seconded by Mrs. Smail that the following resolution be adopted:

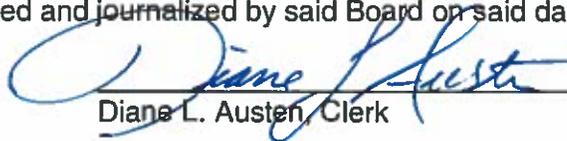
Computer run dated **November 1, 2016** for County Bills in the amount of **\$222,551.50**, Interagency Transaction/Payment **batch #4728 & 4729** in the amount of **\$62,193.63**, taxable travel reimbursements in the amount of **\$235.23** and any Then & Now Certificates, are hereby approved for payment.

As taxing authority, the Then & Now Certificates submitted as of this date for the Board of Elections, Children Services, Department of Developmental Disabilities, Soil and Water and Veterans Services are approved for processing by the Auditor.

The vote is as follows: Ann M. Obrecht yea Sue A. Smail yea Scott S. Wiggam yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2016-518

Board of Wayne County Commissioners
Ann M. Obrecht Sue A. Smail Scott S. Wiggam

Adopted: November 2, 2016

Subject: **Approval of County Home Bills**

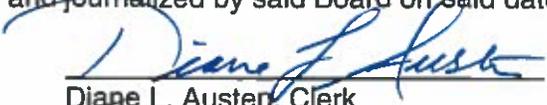
It was moved by Mr. Wiggam and seconded by Mrs. Smail that the following resolution be adopted:

Computer run dated **November 1, 2016** for County Home Bills in the amount of **\$7,847.75**, and any Then & Now Certificates, are hereby approved for payment.

The vote is as follows: Ann M. Obrecht yea Sue A. Smail yea Scott S. Wiggam yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2016-519

Board of Wayne County Commissioners
Ann M. Obrecht Sue A. Smail Scott S. Wiggam

Adopted: November 2, 2016

Subject: **Appropriation Transfer Approval**

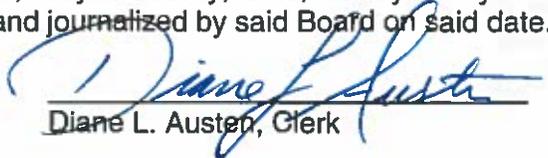
It was moved by Mr. Wiggam and seconded by Mrs. Smail that the following appropriation amounts be transferred by the Wayne County Auditor.

Commissioners	To cover anticipated expenses		
\$1,000.00	From	P004-P16 Transfers/Adjustments	351.0190.09.6100.000.000
	To	P004-P07 Contract Services (Riceland)	351.0190.09.5430.000.000
\$130.00	From	P000-P13 OPERS (Sewer District Fund)	350.0190.09.5011.000.000
	To	P000-P19 Health & Life Insurance (Sewer Dist)	350.0190.09.5012.000.000
\$100.00	From	V201-V10 Medicare (Wellness)	399.0195.01.5010.000.000
	To	V000-V11 Health & Life Insurance (Wellness)	399.0195.01.5012.000.000
Recorder	To cover year end expenses of new hire replacement for a retirement		
\$2,120.00	From	A014-A07 Medicare (Employers Share)	001.1910.01.5010.000.000
	To	A006-B02 Salaries-Employees	001.2200.01.5001.000.000
\$280.00	From	A014-A07 Medicare (Employers Share)	001.1910.01.5010.000.000
	To	A106-B09 OPERS (Recorder)	001.2200.01.5010.000.000
\$30.00	From	A014-A07 Medicare (Employers Share)	001.1910.01.5010.000.000
	To	A206-B02 Medicare	001.2200.01.5010.000.000

The vote is as follows: Ann M. Obrecht yea Sue A. Smail yea Scott S. Wiggam yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2016-520

Board of Wayne County Commissioners
Ann M. Obrecht Sue A. Smail Scott S. Wiggam

Adopted: November 2, 2016

Subject: **Personnel Change Approval**

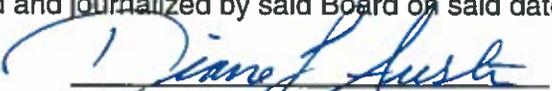
It was moved by Mr. Wiggam and seconded by Mrs. Smail that the following resolution be adopted:

Department	Name	Title	Effective Date	Status
Care Center	Karen Rodhe	LPN	11/7/16	Full Time - ReHire

The vote is as follows: Ann M. Obrecht yea Sue A. Smail yea Scott S. Wiggam yea

CERTIFICATE

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Diane L. Austen, Clerk

Resolution

No. 2016-521

Board of Wayne County Commissioners
Ann M. Obrecht Sue A. Smail Scott S. Wiggam

Adopted: November 2, 2016
Subject: Travel Expense Approval

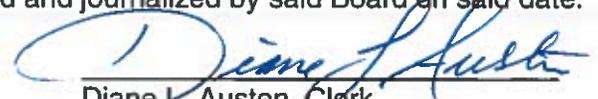
It was moved by Mr. Wiggam and seconded by Mrs. Smail that the following resolution be adopted:

Dept./Person	Where	Date	Reg.	Travel	Travel (taxable)	Seminar, Conf., Mtg., etc.
Airport						
Dave Gipp	Chicago, IL	10/23-25/16		\$40.32		2016 Airport Op. & Maint. Conf.
Above is additional amount to cover actual expenses for travel approved by Res. 2016-450						
Care Center						
Melanie Wilson, D.O.N.	Lewis Center	12/6-8/16	\$399.00			Core of Knowledge for Nurses
Child Support						
Brynn Jackson, Michael Barrett, Audrey Whims, Natalie Harper, Tara Hand, Liz Harpster	Canton	11/4/16	\$105.00	\$15.00	\$54.00	Attorney Networking
Brynn Jackson	Columbus	11/17-18/16		\$193.20		Executive Board/General Membership/OCATS
Clerk of Courts						
Tim Neal, Pam Studer, Ray Iannarelli	Columbus	11/30-12/1/16	\$200.00	\$125.00		O.C.C.A. Winter Conference
Common Pleas						
Cheryl Gerwig	Columbus	11/2/16		\$110.00		Ohio Chief Probation Officers Association
Above is additional amount to cover lodging/hotel for travel approved by Res. 2016-480						
Juv./Probate Court						
Latecia E. Wiles	Columbus	10/27-28/16	\$50.00	\$272.00		2016 Specialized Dockets Conference

The vote is as follows: Ann M. Obrecht yea Sue A. Smail yea Scott S. Wiggam yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2016-522

Board of Wayne County Commissioners
Ann M. Obrecht Sue A. Smail Scott S. Wiggam

Adopted: November 2, 2016

Subject: **Organizational Membership Approval**

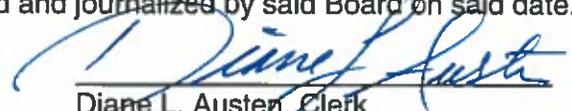
It was moved by Mrs. Smail and seconded by Mr. Wiggam that the following resolution be adopted:

Department	Organization	Person	Fee/Each	Total
Building Codes	F.B.O.A. - Five County Building Officials Association	Russ Arters, Don Westphal, Joe Heath	\$95.00	\$285.00
Commissioners	Orrville Area Chamber of Commerce			\$410.00

The vote is as follows: Ann M. Obrecht yea Sue A. Smail yea Scott S. Wiggam yea

CERTIFICATE

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Diane L. Austen, Clerk

Resolution

No. 2016-523

Board of Wayne County Commissioners
Ann M. Obrecht Sue A. Smail Scott S. Wiggam

Adopted: November 2, 2016

Subject: **Special Event Expense Approval**

It was moved by Mr. Wiggam and seconded by Mrs. Smail that the following resolution be adopted:

Department	Event	Date	Expenses Not to Exceed
Municipal Court	Beth Carr Retirement (Refreshments, Table Service, Gift)	11/21/16	\$200.00
Recorder	Tana Fletcher Retirement (Refreshments, Table Service, Gift)	10/26/16	\$200.00

The vote is as follows: Ann M. Obrecht yea Sue A. Smail yea Scott S. Wiggam yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2016-524

Board of Wayne County Commissioners
Ann M. Obrecht Sue A. Smail Scott S. Wiggam

Adopted: November 2, 2016

Subject: **Authorization to Enter into Administrative Contract for Community Development Block Grant from the Ohio Development Services Agency**

It was moved by Mrs. Smail and seconded by Mr. Wiggam that the following resolution be adopted:

WHEREAS, Wayne County has received and accepted a Community Development Block Grant (CDBG), from the Ohio Development Services Agency (ODSA) Office of Community Development (OCD).

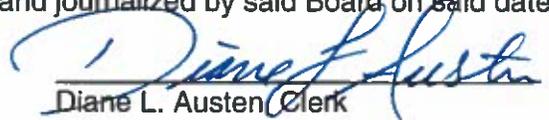
NOW, THEREFORE, BE IT RESOLVED by the Board of Wayne County Commissioners that the Administrative Contract with the following agency is hereby approved.

Community Action Wayne Medina	Transportation	\$22,400
	Grant No. B-F-16-1CZ-1 (5.1)	

The vote is as follows: Ann M. Obrecht yea Sue A. Smail yea Scott S. Wiggam yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2016-525

Board of Wayne County Commissioners
Ann M. Obrecht Sue A. Smail Scott S. Wiggam

Adopted: November 2, 2016

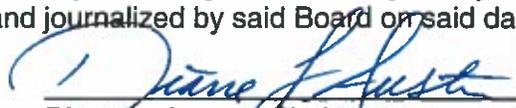
Subject: **Authority to Accept Changes to the Wayne County Employee Benefit Manual**

It was moved by Mr. Wiggam and seconded by Mrs. Smail that authorization is hereby granted to accept the attached changes to the Wayne County Employee Benefit Manual. Changes shall be effective on January 1, 2017.

The vote is as follows: Ann M. Obrecht yea Sue A. Smail yea Scott S. Wiggam yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2016-526

Board of Wayne County Commissioners

Ann M. Obrecht Sue A. Smail Scott S. Wiggam

Adopted: November 2, 2016

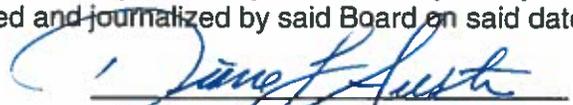
Subject: **Approval of the Promulgation Statement for the Updated Hazardous Materials Response Plan (Hazmat)**

It was moved by Mrs. Smail and seconded by Mr. Wiggam that approval is hereby granted of the Promulgation Statement for the Updated Hazardous Materials Response Plan as presented by Wayne County Emergency Management and approved by the Local Emergency Planning Commission (LEPC) on September 29, 2016.

The vote is as follows: Ann M. Obrecht yea Sue A. Smail yea Scott S. Wiggam yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.



Diane L. Austen, Clerk

Resolution

No. 2016-527

Board of Wayne County Commissioners
Ann M. Obrecht Sue A. Smail Scott S. Wiggam

Adopted: November 2, 2016

Subject: **Approval of a Regular Annexation to the City of Wooster, Wayne County, Ohio (2016-A3 Regular ORC 709.02)**

It was moved by Mr. Wiggam and seconded by Mrs. Smail that the following resolution be adopted:

WHEREAS, on August 23, 2016, an Annexation Petition was filed with the Board of County Commissioners, Wayne County, Ohio, pursuant to RC 709.02 and entered in the journal on August 31, 2016, pursuant to Resolution No. 2016-413; and

WHEREAS, said Petition is valid in that:

1. The Petition conforms to all of the statutory requirements outlined in Chapter 709 of the Ohio Revised Code and contains all of the matters required by RC 709.02.
2. RC 709.02(C)(1) requires signatures from at least 51% of property owner(s), this Petition is signed by 100% of the owner(s) of the territory proposed to be annexed and no signature is dated more than 180 days before the date of the filing of the Petition [RC 709.02(C)(1)].
3. The Petition includes an accurate legal description of the perimeter and an accurate map or plat of the territory proposed for annexation [RC 709.02(C)(2)].
4. The Petition names Matthew A. Long to act as agent for the Petitioner(s) [RC 709.02(C)(3)].
5. The Petition includes a list of all tracts, lots, or parcels proposed to be annexed; and all tracts, lots or parcels located adjacent to the territory to be annexed or directly across the road when a road is adjacent to the territory to be annexed, including the name and mailing address of the owner of each tract, lot or parcel, and the auditor's permanent parcel number for each tract or parcel [RC 709.02(D)];
6. Any owner that is a firm, trustee or corporation has been signed by a person authorized to sign for that entity [RC 709.02(E)];
7. The City of Wooster has complied with RC 709.03(D) by adopting Ordinance No. 2016-05 passed on 9/19/2016, which indicates what services it will provide upon annexation, and the approximate date it will provide such services; and

WHEREAS, Agent for the Petitioner(s), caused written notice of hearing to be sent to all owners of property adjacent to the property to be annexed and caused a notice of hearing to be published; and

WHEREAS, a hearing on this Petition was held by this Board on October 26, 2016, in the Commissioners' Meeting Room, 428 W. Liberty St., Wooster, Ohio; and

WHEREAS, the record in this matter consists of the following:

- a. The Annexation Petition;
- b. The Notice of Petition for Annexation;
- c. A certification that notice of the filing of the Petition for Annexation was served by publication and by certified mail;
- d. The Ordinance or Resolution from the municipal corporation indicating the services that will be provided;
- e. Digital Recording of Public Hearing and Minutes prepared by Clerk of the Board of County Commissioners approved by the Board on November 2, 2016;
- f. Exhibits A-B presented by Agent for Petitioner.

WHEREAS, based upon a preponderance of the substantial, reliable and probative evidence found within the record, this Board finds that:

1. The requirements stated in 709.033(A)(1) – (3) have been met, as stated above.
2. The territory proposed to be annexed is contiguous to the City of Wooster.
3. The territory proposed to be annexed is not unreasonably large.
4. On balance, the general good of the territory proposed to be annexed will be served, and the benefits to the territory proposed to be annexed and the surrounding areas will outweigh the detriments to the territory proposed to be annexed and the surrounding area RC 709.033(A)(5).
5. No street or highway will be divided or segmented by the boundary line between a township and the municipality as to create a road maintenance problem.

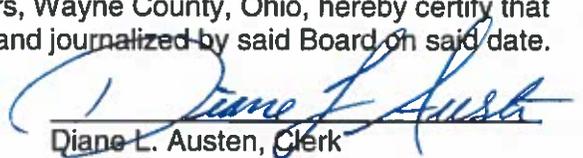
IT IS HEREBY RESOLVED that the Petition for Annexation be granted.

IT IS FURTHER RESOLVED that a certified copy of this Resolution be sent to the City of Wooster, Wooster Twp. and to the Agent for the Petitioner(s); and then if no appeal is filed within 30 days, certified copies of the Petition, map, and all other papers on file, and the record of these proceedings be delivered to the City of Wooster in accordance with RC 709.033.

The vote is as follows: Ann M. Obrecht yea Sue A. Smail yea Scott S. Wiggam yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2016-528

Board of Wayne County Commissioners

Ann M. Obrecht Sue A. Smail Scott S. Wiggam

Adopted: November 2, 2016

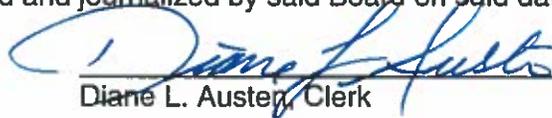
Subject: **Approval of Tentative Agreements Between the Wayne County Sheriff and the Deputies, Sergeants and Lieutenants' Unit of the Ohio Patrolman Benevolent Association (OPBA)**

It was moved by Mr. Wiggam and seconded by Mrs. Smail that approval is hereby granted of the tentative agreements between the Wayne County Sheriff and the Deputies, Sergeants and Lieutenants' Unit of the Ohio Patrolman Benevolent Association (OPBA).

The vote is as follows: Ann M. Obrecht yea Sue A. Smail yea Scott S. Wiggam yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.



Diane L. Austen, Clerk

Resolution

No. 2016-529

Board of Wayne County Commissioners
Ann M. Obrecht Sue A. Smail Scott S. Wiggam

Adopted: November 2, 2016

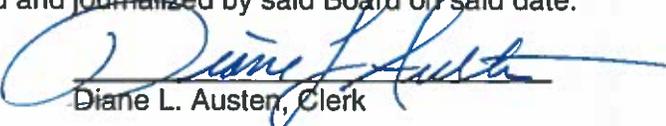
Subject: **Authority to Enter into a Memorandum of Understanding with Wayne County
Emergency Management and Nexus Regarding Grant Applications**

It was moved by Mrs. Smail and seconded by Mr. Wiggam that authorization is hereby granted for the President of the Board to enter into a Memorandum of Understanding with Wayne County Emerg. Mgmt. Agency and Nexus regarding grant applications.

The vote is as follows: Ann M. Obrecht yea Sue A. Smail yea Scott S. Wiggam yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk