

AGENDA

Wayne County Commissioners' Regular Session of October 8, 2014

- Pledge of Allegiance to the Flag
- Call to Order & Roll Call of Commissioners Present
- Approval of Agenda
- Public Remarks – **Wayne County Children Services Board Ongoing Supervisor, Mike Smith received Supervisor of the Year Award from the Public Children Services Assoc. of Ohio**
- Approval of minutes of Regular Session held October 1, 2014
- Approval of minutes from Meetings and/or Hearings Oct. 1, 2014 – Oct. 7, 2014

Date	Res.#	Resolution Title
10/8	2014-493	Approval of County Bills
10/8	2014-494	Approval of County Home Bills
10/8	2014-495	Appropriation Transfer Approval
10/8	2014-496	Appropriation of Funds Authorization
10/8	2014-497	Fund Transfer Approval
10/8	2014-498	Personnel Change Approval
10/8	2014-499	Travel Expense Approval
10/8	2014-500	Approval of Maintenance Agreement with DSS Corporation (Justice Center Dispatch)
10/8	2014-501	Approval of Change Order #1 to the Contract with V.O. Menezes & Son, Inc. for Bridge Replacement WAY-TR124-1.08 (PID 85064)
10/8	2014-502	Approval of Memorandum of Understanding Between Wayne County Department of Job & Family Services and Wayne County Children Services
10/8	2014-503	Authority for Renewal of Existing Contracts on Behalf of the Wayne County Dept. of Job & Family Services as Listed Below
10/8	2014-504	Authorization to Advertise a Request for a Letter of Interest to Submit Qualifications to the County Engineer to Provide Construction Administration and Inspection Services for LPA Project WAY-CR-86-3.11 Bridge Replacement, PID#85059
10/8	2014-505	Approval of Contract Change Order #1 with Master Renovations, Inc. for Ida Sue School Roof Replacement Project
10/8	2014-506	Authority to Accept VOCA Grant for the Victim Witness Assistance Program for 2014-2015 (Prosecuting Attorney)
10/8	2014-507	Authority to Accept VOCA Grant for the Guardian ad Litem Program for 2014-2015 (Juvenile Court)

Resolution

No. 2014-493

Board of Wayne County Commissioners

Jim Carmichael Ann M. Obrecht Scott S. Wiggam

Adopted: October 8, 2014

Subject: **Approval of County Bills**

It was moved by Mr. Wiggam and seconded by Mr. Carmichael that the following resolution be adopted:

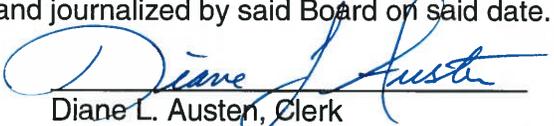
Computer run dated **October 7, 2014** for County Bills in the amount of **\$224,930.78**, Interagency Transaction/Payment **batch #3718 & 3719** in the amount of **\$11,867.04**, taxable travel reimbursements in the amount of **\$25.50** and any Then & Now Certificates, are hereby approved for payment.

As taxing authority, the Then & Now Certificates submitted as of this date for the Board of Elections, Children Services, Department of Developmental Disabilities, Soil and Water and Veterans Services are approved for processing by the Auditor.

The vote is as follows: Jim Carmichael yea Ann M. Obrecht yea Scott S. Wiggam yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.



Diane L. Austen, Clerk

Resolution

No. 2014-494

Board of Wayne County Commissioners

Jim Carmichael Ann M. Obrecht Scott S. Wiggam

Adopted: October 8, 2014

Subject: **Approval of County Home Bills**

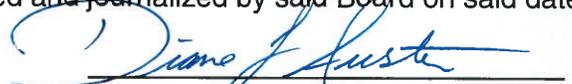
It was moved by Mr. Carmichael and seconded by Mr. Wiggam that the following resolution be adopted:

Computer run dated **October 7, 2014** for County Home Bills in the amount of **\$30,455.89**, and any Then & Now Certificates, are hereby approved for payment.

The vote is as follows: Jim Carmichael yea Ann M. Obrecht yea Scott S. Wiggam yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.



Diane L. Austen, Clerk

Resolution

No. 2014-495

Board of Wayne County Commissioners

Jim Carmichael Ann M. Obrecht Scott S. Wiggam

Adopted: October 8, 2014

Subject: **Appropriation Transfer Approval**

It was moved by Mr. Carmichael and seconded by Mr. Wiggam that the following appropriation amounts be transferred by the Wayne County Auditor.

Auditor	To cover costs of appraisal supplies/mailers/services		
\$50,000.00	From	J000-J10 Transfers REA	029.2006.01.6100.000.000
	To	J000-J06 Other Exp. REA	029.2006.01.5900.000.000
Bldg. Code	To cover necessary expenses		
\$7,000.00	From	A015-A12 Prof. Services	001.1915.11.5400.000.000
	To	A006-D05 Bldg. Code Services	001.0140.03.5430.000.000
Children Services	To finish year end		
\$4,000.00	From	S002-S27 Travel & Exp.	032.6200.06.5970.000.000
	To	S002-S21 Contracts-Repairs	032.6200.06.5490.000.000
Commissioners	To cover necessary expenses		
\$4,000.00	From	P000-P01 Salaries-Sewer	350.0190.09.5001.000.000
	To	P000-P05 Materials-Sewer	350.0190.09.5120.000.000
Engineer	Cover materials through year end		
\$2,200.00	From	K000-K20 Advertising	030.5001.04.5405.000.000
	To	K000-K12 Materials-Roads	030.5001.04.5120.000.000
\$7,300.00	From	K000-K32 Comp/Damages	030.5002.04.5990.000.000
	To	K000-K12 Materials-Roads	030.5001.04.5120.000.000
\$10,000.00	From	K000-K05 Contracts/Repairs Eng.	030.5000.04.5490.000.000
	To	K000-K12 Materials-Roads	030.5001.04.5120.000.000
\$2,500.00	From	K000-K03 Supplies Engineer Office	030.5000.04.5130.000.000
	To	K000-K12 Materials-Roads	030.5001.04.5120.000.000
Engineer	Cover expense of water well issues		
\$40,000.00	From	K000-K29 Contracts/Services – Bridge	030.5002.04.5425.000.000
	To	K000-K07 Bldg. Exp.	030.5000.04.5495.000.000
Engineer	Cover road contract expenses for balance of year		
\$20,000.00	From	K000-K15 Contracts/Services – Roads	030.5001.04.5425.000.000
	To	K000-K14 Contracts/Repairs – Roads	030.5001.04.5490.000.000
Engineer	Cover bridge materials expenses for balance of 2014		
\$5,000.00	From	K000-K15 Contracts/Services – Roads	030.5001.04.5425.000.000
	To	K000-K26 Materials/Bridges	030.5002.04.5120.000.000
Engineer	Cover health insurance expenses through year end		
\$65,000.00	From	K101-K26 Force Account	030.5003.04.5120.000.000
	To	K201-K11 Health/Life Ins. - Roads	030.5001.04.5012.000.000
Juvenile Court	To separate new VOCA exp. for printing, travel & other exp. from existing exp.		
\$2,996.68	From	T084-T05 Other Exp. VOCA GAL	212.3203.03.5900.000.000
	To	T084-T06 GAL Program Exp.	212.3203.03.5500.000.000

The vote is as follows: Jim Carmichael yea Ann M. Obrecht yea Scott S. Wiggam yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


 Diane L. Austen, Clerk

Resolution

No. 2014-496

Board of Wayne County Commissioners
Jim Carmichael Ann M. Obrecht Scott S. Wiggam

Adopted: October 8, 2014

Subject: **Appropriation of Funds Authorization**

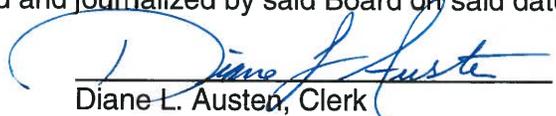
It was moved by Mr. Carmichael and seconded by Mr. Wiggam that the following resolution be adopted:

Department	Amount	To the Appropriation
Commissioners	\$28,970.00	N016-N05 Airport Improvements 306.1925.12.5432.000.000
To reinstate Fund 306 under Permanent Improvement and assign it to Airport Improvements and to account for local funds transferred in to begin improvements in anticipation of receiving proceeds from the sale of real property in accordance with FAA release requirements		
Victim Witness Asst. (Pros. Atty.)	\$67,500.40	T081-T21 Salaries VWA 210.3702.03.5001.000.V09
Victim Witness Asst. (Pros. Atty.)	\$968.75	T081-T22 Medicare VWA 210.3702.03.5010.000.V09
Victim Witness Asst. (Pros. Atty.)	\$9,248.05	T081-T23 PERS VWA 210.3702.03.5011.000.V09
Victim Witness Asst. (Pros. Atty.)	\$11,037.40	T081-T24 Health & Life Insurance VWA 210.3702.03.5012.000.V09
Victim Witness Asst. (Pros. Atty.)	\$112.50	T081-T25 Workers Comp VWA 210.3702.03.5013.000.V09
To account for the VWA VOCA grant program renewed for the period of 10/1/2014 to 9/30/2015 (VOCA & SVAA shares)		
Juvenile Court	\$26,826.00	T084-T02 Contracts VOCA GAL Juv. Court 212.3203.03.5430.000.000
Juvenile Court	\$800.00	T084-T05 Other Exp. VOCA GAL Juv. Court 212.3203.03.5900.000.000
To account for the federal program grant awarded to continue the Volunteer Guardian Ad Litem (GAL) program with Juvenile Court for the period of 10/1/2014-9/30/2015		

The vote is as follows: Jim Carmichael yea Ann M. Obrecht yea Scott S. Wiggam yea

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Diane L. Austen, Clerk

Resolution

No. 2014-497

Board of Wayne County Commissioners
Jim Carmichael Ann M. Obrecht Scott S. Wiggam

Adopted: October 8, 2014

Subject: **Fund Transfer Approval**

It was moved by Mr. Carmichael and seconded by Mr. Wiggam that the following resolution be adopted:

Department	Amount	From (Fund)	From Approp Acct	To (Fund)	To Receipt Acct
Commissioners	\$28,970.00	Fund 001 (A) General Fund	A015-A15 Transfers 001.1915.13.6150. 000.000	Fund 306 (N16) Perm. Impr. Airport	RN016-A04 Transfers-In 306.1925.00.4904. 000.000
To provide funds for improvement expenses of survey and engineering work to be reimbursed for the sale of real property proceeds per FAA requirements. The fund receiving the transfer is reassigned under permanent improvement to the Wayne County Airport exclusively					
Commissioners	\$6,460.00	Fund 001 (A) General Fund	A015-A15 Transfers 001.1915.13.6150. 000.000	Fund 212 T84 Guardian ad Litem VOCA	T084-A02 Local Match 212.3203.00.4404. 000.000
To provide local share to Juv. Ct. GAL VOCA 2015 grant					

The vote is as follows: Jim Carmichael yea Ann M. Obrecht yea Scott S. Wiggam yea

CERTIFICATE

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Diane L. Austen, Clerk

Resolution

No. 2014-498

Board of Wayne County Commissioners
Jim Carmichael Ann M. Obrecht Scott S. Wiggam

Adopted: October 8, 2014

Subject: **Personnel Change Approval**

It was moved by Mr. Carmichael and seconded by Mr. Wiggam that the following resolution be adopted:

Department	Name	Title	Effective Date	Status
Maintenance	Wendy Albright	Maint. Secretary	End of workday 10/2/2014	Resigned
Job & Family	Barbara Polen	Elig. Ref. Spec. 2	10/6/2014	Terminated during prob.

The vote is as follows: Jim Carmichael yea Ann M. Obrecht yea Scott S. Wiggam yea

CERTIFICATE

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Diane L. Austen, Clerk

Resolution

No. 2014-499

Board of Wayne County Commissioners
Jim Carmichael Ann M. Obrecht Scott S. Wiggam

Adopted: October 8, 2014

Subject: **Travel Expense Approval**

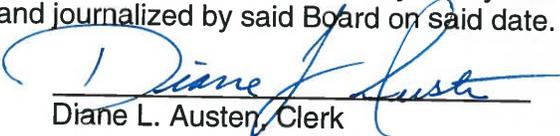
It was moved by Mr. Carmichael and seconded by Mr. Wiggam that the following resolution be adopted:

Dept./Person	Where	Date	Reg.	Travel	Travel (taxable)	Seminar, Conf., Mtg., etc.
Auditor						
Jarra Underwood	Columbus	10/1/2014		83.22		Legislative Updates
Child Support						
Brynn Jackson	Columbus	10/21/2014		9.00		Next Steps Planning Mtg. for PTOC12
Clerk of Courts						
Tim Neal, Dennis Archer, Ray Iannarelli, Laurel Duty, Pam Studer	Columbus	9/16-17, 10/14-15/2014		89.00	72.00	Ohio Clerk of Courts Assoc. Mtgs.
Commissioners						
Patrick Herron	Columbus	10/29/2014		-0-		CCAOSC Natural Gas Program Annual Mtg.
Recorder						
Jane Carmichael	Columbus	11/9-12/2014		589.55		Ohio Recorder's Assoc. Winter Conf.

The vote is as follows: Jim Carmichael yea Ann M. Obrecht yea Scott S. Wiggam yea

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Diane L. Austen, Clerk

Resolution

No. 2014-500

Board of Wayne County Commissioners
Jim Carmichael Ann M. Obrecht Scott S. Wiggam

Adopted: October 8, 2014

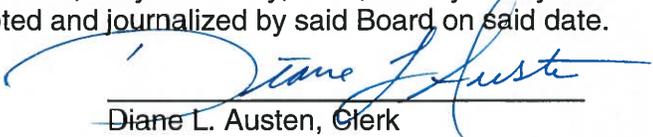
Subject: **Approval of Maintenance Agreement with DSS Corporation (Justice Center Dispatch)**

It was moved by Mr. Carmichael and seconded by Mr. Wiggam that the 5-year Maintenance Agreement with DSS Corporation at an annual cost of \$5,199.00 is hereby approved with authority granted to the President of the Board to execute the agreement.

The vote is as follows: Jim Carmichael yea Ann M. Obrecht yea Scott S. Wiggam yea

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Diane L. Austen, Clerk

Resolution

No. 2014-501

Board of Wayne County Commissioners
Jim Carmichael Ann M. Obrecht Scott S. Wiggam

Adopted: October 8, 2014

Subject: **Approval of Change Order #1 to the Contract with V.O. Menez & Son, Inc. for Bridge Replacement WAY-TR124-1.08 (PID 85064)**

It was moved by Mr. Carmichael and seconded by Mr. Wiggam that the following resolution be adopted:

Name: V.O. Menez & Son, Inc.
1016 S. Washington
Millersburg, OH 44654

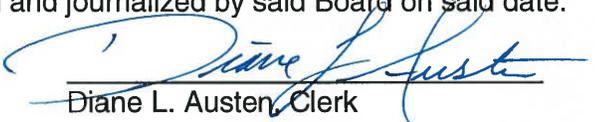
Purpose: Final Quantity Adjustment
Bridge Replacement Project WAY-TR124-1.08 (PID 85064)

Cost:	Original Total Not to Exceed	\$289,949.35
	Change Order #1	(30,511.94)
	New Total	\$259,437.41

The vote is as follows: Jim Carmichael yea Ann M. Obrecht yea Scott S. Wiggam yea

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Diane L. Austen, Clerk

Resolution

No. 2014-502

Board of Wayne County Commissioners
Jim Carmichael Ann M. Obrecht Scott S. Wiggam

Adopted: October 8, 2014

Subject: **Approval of Memorandum of Understanding Between Wayne County
Department of Job & Family Services and Wayne County Children Services**

It was moved by Mr. Wiggam and seconded by Mr. Carmichael that approval is hereby granted of the Memorandum of Understanding between Wayne County Department of Job & Family Services and Wayne County Children Services (CSB) for the contract period of July 1, 2014 through December 31, 2014 to share allowable funding with CSB to cover unallocated costs with the maximum amount to be paid out as follows:

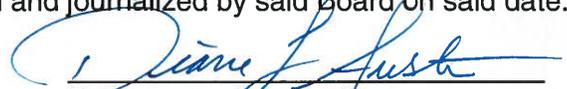
\$70,000.00 (Title XX)

\$450,000.00 (TANF Trans.)

The vote is as follows: Jim Carmichael yea Ann M. Obrecht yea Scott S. Wiggam yea

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Diane L. Austen, Clerk

Resolution

No. 2014-503

Board of Wayne County Commissioners

Jim Carmichael Ann M. Obrecht Scott S. Wiggam

Adopted: October 8, 2014

Subject: **Authority for Renewal of Existing Contracts on Behalf of the Wayne County Dept. of Job & Family Services as Listed Below**

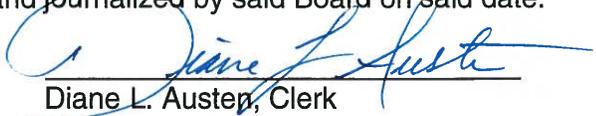
It was moved by Mr. Wiggam and seconded by Mr. Carmichael that authorization is hereby granted for renewal of the following contracts on behalf of the Wayne County Department of Job & Family Services for the contract term of October 1, 2014 through September 30, 2015 as listed below.

Vendor/Contract #	Amount	Purpose
Wooster City Schools #S604407	\$125,000.00 New total not to exceed: \$250,000.00	Counseling for At-Risk Youth
Goodwill of Wayne & Holmes Counties #S604437	\$520,000.00 New total not to exceed: \$1,083,333.00	Provide work preparation services to clients
Liberty Center Connections #S604449	\$40,000.00 New total not to exceed: \$80,000.00	Drug & Alcohol Counseling for Incarcerated Individuals (CADET)
Liberty Center Connections #S604454	\$40,000.00 New total not to exceed: \$80,000.00	Drug & Alcohol Counseling Services (STEPS)
Liberty Center Connections #S604453	\$115,000.00 New total not to exceed: \$230,000.00	Counseling & Shelter Services for Victims of Domestic Violence (Every Woman's House)
Anazao Community Partners fka Your Human Resource Center #S604452	\$35,000.00 New total not to exceed: \$70,000.00	Drug & Alcohol Counseling Services
Easter Seals of Northern Ohio, Inc. #S604450	\$32,000.00 New total not to exceed: \$64,000.00	Home Based Services for Senior Citizens Wayne County
Gilcrest Wellness & Fitness Center #S604451	\$20,250.00 New total not to exceed: \$40,500.00	Services for Senior Citizens in Wayne County

The vote is as follows: Jim Carmichael yea Ann M. Obrecht yea Scott S. Wiggam yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2014-504

Board of Wayne County Commissioners
Jim Carmichael Ann M. Obrecht Scott S. Wiggam

Adopted: October 8, 2014

Subject: **Authorization to Advertise a Request for a Letter of Interest to Submit Qualifications to the County Engineer to Provide Construction Administration and Inspection Services for LPA Project WAY-CR-86-3.11 Bridge Replacement, PID#85059**

It was moved by Mr. Carmichael and seconded by Mr. Wiggam that the following resolution be adopted:

WHEREAS, the County Engineer has requested this office to advertise notice of a request for a Letter of Interest to submit qualifications for professional services for Construction Administration and Inspection from qualified vendors for ODOT PID 85059, WAY-CR-86-3.11 Bridge Replacement in accordance with all ODOT requirements for an LPA Project; and

WHEREAS, the proposed contract for these services will be brought back before this board for disposition after receiving the recommendation of the County Engineer and the approval of ODOT;

NOW, THEREFORE, BE IT RESOLVED that the Request for Qualifications/Letter of Interest is authorized to be advertised following all ODOT/LPA requirements to provide Construction Administration and Inspection for Bridge Replacement WAY-CR-86-3.11, PID 85059.

The vote is as follows: Jim Carmichael yea Ann M. Obrecht yea Scott S. Wiggam yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2014-505

Board of Wayne County Commissioners
Jim Carmichael Ann M. Obrecht Scott S. Wiggam

Adopted: October 8, 2014

Subject: **Approval of Contract Change Order #1 with Master Renovations, Inc. for Ida Sue School Roof Replacement Project**

It was moved by Mr. Carmichael and seconded by Mr. Wiggam that the following resolution be adopted:

Name: Master Renovations, Inc.
10718 Old Lincoln Way East
Orrville, OH 44667

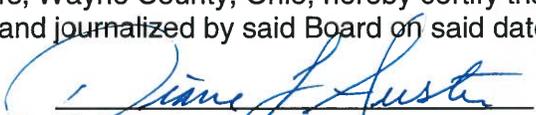
Purpose: for Handling of Materials
Ida Sue School Roof Replacement Project

Cost: Change Order #1: Addition of \$556.14
Base Bid \$76,000.00
New Total \$76,556.14
Deck Repair – per square foot \$5.00

The vote is as follows: Jim Carmichael yea Ann M. Obrecht yea Scott S. Wiggam yea

CERTIFICATE

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Diane L. Austen, Clerk

Resolution

No. 2014-506

Board of Wayne County Commissioners

Jim Carmichael Ann M. Obrecht Scott S. Wiggam

Adopted: October 8, 2014

Subject: **Authority to Accept VOCA Grant for the Victim Witness Assistance Program for 2014-2015 (Prosecuting Attorney)**

It was moved by Mr. Wiggam and seconded by Mr. Carmichael that the following resolution be adopted:

WHEREAS, the Wayne County Prosecuting Attorney has requested for the Board to accept a continuation Victims of Crime Act (VOCA) Grant through the Office of the Ohio Attorney General which operates a Victim/Witness Assistance Program; and

WHEREAS, the Victim/Witness Assistance Program has been established to provide direct services to victims of crime in Wayne County; and

WHEREAS, the Wayne County Commissioners recognize the need for this service in Wayne County and support the continuing operation of the Victim/Witness Assistance Program; and

WHEREAS, the Prosecuting Attorney has requested a total of \$28,004.52 be approved from the General Fund for the 25% required local match to the VOCA portion of the Victim/Witness Assistance Program.

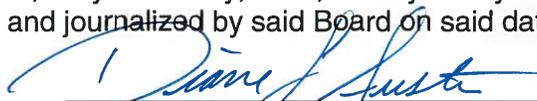
NOW, THEREFORE, BE IT RESOLVED by the Board of Wayne County Commissioners that authorization is granted to accept VOCA grant funds in the amount of \$84,013.58 with an approved local match of \$28,004.52 for the 2014-2015 program and State Victims Assistance Act (SVAA) funds in the amount of \$4,854.00 for a total program budget of \$116,872.10; and

BE IT FURTHER RESOLVED, that the President of the Board is authorized to execute the grant documents.

The vote is as follows: Jim Carmichael yea Ann M. Obrecht yea Scott S. Wiggam yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.



Diane L. Austen, Clerk

Resolution

No. 2014-507

Board of Wayne County Commissioners
Jim Carmichael Ann M. Obrecht Scott S. Wiggam

Adopted: October 8, 2014

Subject: **Authority to Accept VOCA Grant for the Guardian ad Litem Program for 2014-2015 (Juvenile Court)**

It was moved by Mr. Carmichael and seconded by Mr. Wiggam that the following resolution be adopted:

WHEREAS, the Ohio Attorney General's Office has made grant funds available to Wayne County through the Victims of Crime Act (VOCA) for the Juvenile Court's Guardian ad Litem Program; and

WHEREAS, the Wayne County Juvenile Court has requested acceptance of continuation Guardian ad Litem Volunteer Program funding in the amount of \$19,380.00 with Local Match Funds of \$6,460.00 Local Match from the County General Fund with a \$1,500.00 allowance within the General Fund and State Victims Assistance Act (SVAA) funding in the amount of \$1,786.00 for the grant period of 10/1/2014 – 9/30/2015;

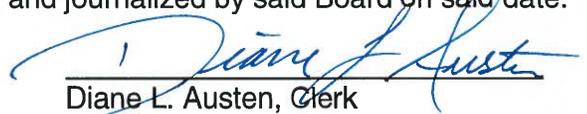
NOW, THEREFORE, BE IT RESOLVED that the Board of Wayne County Commissioners hereby approves acceptance by the Wayne County Juvenile Court Volunteer Guardian ad Litem Program for the VOCA Grant totaling \$27,626.00 from the Ohio Attorney General's Office and designates the Wayne County Juvenile Court as the implementing agency; and

BE IT FURTHER RESOLVED, that the President of the Board of Wayne County Commissioners be authorized to execute any necessary documents.

The vote is as follows: Jim Carmichael yea Ann M. Obrecht yea Scott S. Wiggam yea

CERTIFICATE

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Diane L. Austen, Clerk